

**Minutes of a Meeting of Little Chalfont Parish Council Planning Committee
Held at Little Chalfont Village Hall, Cokes Lane, Little Chalfont**

Tuesday 22 December 2015 at 7.30 pm

Present: Cllr M Parker (Chairman), Cllr B Drew; Cllr M Davis; Cllr J Walford; Cllr D Rafferty; Cllr C Ingham; Cllr V Patel and Cllr G Roberts.

In attendance: Miss S Matthews (Assistant Clerk).

Members of the public: None

1. **Apologies for absence:** These were received from Cllr I Griffiths.
2. **Approval of the minutes of the Planning Committee meeting held on Tuesday 1st December 2015:** These were approved as a correct record and were duly signed as such by the Chairman.
3. **Proposal to suspend standing orders enabling members of the public to speak:** Not applicable.
4. **To receive declarations of interest:** Cllr Patel requested a brief discussion on the Parish Council's procedures on responding to issues for comment.
5. **Chairman to approve items of any other business –** None
6. **To consider the following applications:**

| Application number and address | Summary of Proposed Works | LCPC Planning Committee Recommendation |
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| CH/2015/2168/FA Land at Sarnia, Burtons Lane, Little Chalfont, HP8 4BQ | Erections of detached dwelling | No Objection |
| CH/2015/2167/FA 55 Amersham Road, Little Chalfont, HP6 6SW | Part two single storey rear extension, part two storey side extension, single storey front extension, single storey front garage extension, fenestration alternations, associated hardstanding and landscaping (amendment to planning permission CH/2015/1561/FA) | No Objection |
| CH/2015/2068/FA Framilode, Chalfont Avenue, Little Chalfont, HP6 6RF | Replacement dwelling (amendment to approved application CH/2015/0929/FA) (Retrospective) | The Parish Council objects because of the impact of the overdevelopment on the amenities of the neighbour. |
| CH/2015/2216/FA Franmar, 2 Chenies Avenue, Little Chalfont , HP6 6PR | Single storey front, single storey rear, first floor side extensions, conversion of garage to habitable accommodation | No Objection |
| CH/2015/2170/FA 46 Chessfield Park, Little Chalfont, HP6 6RX | Single storey side extension | The Parish Council objects on the grounds of overdevelopment of this site |
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| CH/2015/2174/FA 46 Chessfield Park, Little Chalfont, HP6 6RX | Application for a Certificate of Lawfulness for a proposed operation relating to extended dormer structures to the east and west roof slope | No Comment |
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7. **Decisions of Chiltern District Council’s Planning Committee:** The schedule, which had been circulated in advance of the meeting, was received and the content noted.
8. **Appeal notices and decisions:** None
9. **Licensing applications:** None.
10. **Proposed Waste Transfer Station at London Road East, Amersham, Bucks:** Cllr Drew confirmed that the Parish Council had issued the previously discussed letter to Isobel Derby on the 16th December 2015. We are still waiting for a reply.
11. **Amazon click and collect box in Chalfont and Latimer station car park:** Cllr Parker reported that he had received an emailed update from an enforcement officer stating that he had written to Transport of London and to Amazon regarding the facility, but no reply had yet been received. The officer has indicated that the review will probably not be completed until the New Year and that Chiltern District Council is unlikely to raise any objections, but the officer has asked for comments from the Parish Council. After discussion it was agreed that Cllr Parker should respond by confirming that the Parish Council has no objection in principle but would prefer a more subdued colour for the box, instead of the current vivid yellow.
12. **Local Plan Update:** Cllr Parker reported on a meeting of the Parish Council and LCCA coordination group on 21st December. Cllr Ingham reported that he had attended a meeting of Chiltern District Council Cabinet earlier on 22nd December to hear the discussion on the adoption of the proposals for the preparation of a revised Local Plan. From that meeting and a subsequent discussions with Graham Winwright, he advised that the initial public consultation period will now be from 19th January to 14th March 2016 and that, when a further paper on the Green Belt review is published it will show significantly more Green Belt to be assessed in and around Little Chalfont that indicated in the map included as Appendix 2 of Annex 1 of the Initial Consultation paper already published.
13. **Any Other Business:** Cllr Patel suggested that correspondence is sometimes unnecessarily duplicated when proposals are circulated for comment or approval, and he suggested that responses should be expected only when an objection or alternative wording or proposal is made. After discussion it was agreed that it is usually helpful to have a record of all responses, but that, when appropriate, circulated material could include an indication that no response would be taken as approval.
14. **Date of next meeting:** Tuesday 19th January 2016 at Little Chalfont Village Hall, Cokes Lane, Little Chalfont at 7.30pm.

Signed.....

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