

**Minutes of a meeting of Little Chalfont Parish Council
Held on Wednesday 7th February 2024 at 7.30pm
in the Village Hall, Cokes Lane, Little Chalfont**

Members present: Cllr V Patel (Chairman), Cllr B Gallagher, 4Cllr V Davies, Cllr N Henry-Ames and Cllr D Nussbaum

In attendance: Ms S Matthews (Parish Clerk) and Mrs S Butcher (Assistant Parish Clerk)

Members of the Public: None

1. **Apologies for absence:** Cllr M Tett (Buckinghamshire Councillor, Cllr C Holmes (Parish Councillor), Cllr J Walford (Parish Councillor) and Cllr K Murali
2. **To accept a resolution that standing orders be suspended** to allow any members of the public to speak (10 mins): Not required
3. **To receive and approve the Parish minutes of 10th January 2024 and Confidential minutes of 10th January 2024.:** These were received, approved and signed by the chairman as a correct record.
4. **Declarations of Interest:** None
5. **Approval by Chairman of Items for Any Other Business:** None
6. **Chairman's Report:** This had been previously circulated to and received by councillors.
7. **Clerk's Report:** This had been previously circulated to and received by councillors.
8. **Reports, as appropriate, from members of outside bodies and working parties:** Cllr Holmes circulated minutes from the previous LCCA meeting to all councillors. Cllr Patel informed the council that a meeting with GE Healthcare will be taking place on the 8th February 2024.
9. **Financial Matters:**
 - i) List of Payments 7th February: Circulated, approved, and signed.
 - ii) Income and Expenditure Report: Circulated and noted. Cllr Nussbaum requested monies to be put in the budget for the Nature Park maintenance.
 - iii) Asset Register write off limit: After a discussion, Cllr Nussbaum proposed £500 and under, Cllr Patel seconded, and all councillors were in agreement.
10. **Date of Annual Parish Council Meeting:** After a discussion, the 1st May was decided and all councillors were in agreement.
11. **Hall Hire and Westwood Park Costs:** After a discussion, all councillors agreed a £1.00 an hour increase on hall hire and a 3% increase on the sports facilities at Westwood Park as of the 1st April 2024.
12. **Any other business:** None
13. To consider a resolution that in view of the confidential nature of the business to be transacted, it is advisable, in the public interest, that the public and press be excluded from the remainder of the meeting and be instructed to withdraw. (The items are confidential because they deal variously with contractual and legal matters.)
14. **Community Centre update:** Cllr Gallagher gave councillors an update.
15. **Unity Bank accounts:** A discussion took place and agreed
16. **Devolved Service schedule:** After a discussion, it was agreed that the clerk will speak to Buckinghamshire Council.

17. Date of Next Meeting: Wednesday 13th March 2024 at 7.30pm

Signed.....

Date.....