

**Minutes of a meeting of Little Chalfont Parish Council
Held on Wednesday 8th November 2023 at 8pm
in the Village Hall, Cokes Lane, Little Chalfont**

Members present: Cllr V Patel (Chairman), Cllr B Gallagher, Cllr C Holmes, Cllr V Davies, Cllr D Nussbaum, and Cllr N Henry-Ames.

In attendance: Ms S Matthews (Parish Clerk)

1. **Apologies for absence:** Cllr M Tett (Buckinghamshire Council) and Cllr Murali (Parish Council)
2. **To accept a resolution that standing orders be suspended** to allow any members of the public to speak (10 mins): Not required
3. **To receive and approve the Parish minutes, Extraordinary meeting minutes and Confidential meeting minutes of 11th October 2023.:** These were received, approved and signed by the chairman as a correct record.
4. **Declarations of Interest:** None
5. **Approval by Chairman of Items for Any Other Business:** (i) Nature Park (ii) CCTV quote (iii) Newsletter
6. **Chairman's Report:** This had been previously circulated to and received by councillors.
7. **Clerk's Report:** This had been previously circulated to and received by councillors.
8. **Reports, as appropriate, from members of outside bodies and working parties:** Nothing to report.
9. **Financial Matters:**
 - i) List of Payments 8th November 2023: circulated and approved.
 - ii) Consider preliminary budget 24/25: After a discussion it was decided to ask DCK accounting to attend the next Parish meeting to talk to the councillors about the proposed budget for 24/25. The clerk to contact DCK to arrange.
10. **Remembrance Day:** Cllr Gallagher spoke to councillors about the final arrangements for Remembrance Day.
11. **Village Hall car park barrier:** The clerk had circulated options supplied by Amersham Town Council for a new barrier to be installed at the village hall car park. After a discussion the councillors decided on the swing double gates to be installed. The clerk to contact Amersham Town Council to arrange.
12. **Any other business:** (i) Nature Park representatives: After a discussion it was decided and agreed Cllr Davies and Cllr Murali would be represent the council at Nature Park management group meetings. Cllr Davies agreed in person, the clerk to contact Cllr Murali to obtain agreement. (ii) CCTV quote: The CCTV in the Parish office is no longer viable. The clerk received a three-option quote from Delta. After a discussion it was decided option B would meet the council requirements. The clerk to contact Delta and organise installation.
13. **Date of Next Meeting:** Wednesday 13th December 2023 at 7.30pm (iii) The clerk informed the council that councillors are required to deliver the Parish newsletter. The clerk will email Adrian Lockyer all councillors email addresses and he will contact everyone directly.

Signed.....

Date.....