

**Minutes of a meeting of Little Chalfont Parish Council
Held on Wednesday 8th February 2023 at 7.30pm
in the Village Hall, Cokes Lane, Little Chalfont**

Members present: Cllr V Patel (Chairman), Cllr B Gallagher (Vice Chairman), Cllr M Crowe, Cllr C Holmes, Cllr C Ingham, Cllr J Walford, Cllr D Silverstone and Cllr N Henry-Ames

In attendance: Ms S Matthews (Parish Clerk)

Members of the public: Mr R Funk and Mr G Yellowley

1. **Apologies for absence:** Cllr D Nussbaum
2. **To accept a resolution that standing orders be suspended** to allow any members of the public to speak (10 mins): Mr Yellowley spoke to the councillors about the library and the request for the grant from the Parish Council.
3. **To receive and approve the minutes and confidential minutes of the Parish meeting held on the 11th January 2023:** These were received, approved and signed by the chairman as a correct record.
4. **Declarations of Interest:** Cllr Henry-Ames is a hall user and will abstain from item 11.
5. **Approval by Chairman of Items for Any Other Business:** (i) Santander (ii) Noticeboards on the village hall (iii) Free publications
6. **Chairman's Report:** This had been previously circulated to and received by councillors.
7. **Clerk's Report:** This had been previously circulated to and received by councillors.
8. **Reports, as appropriate, from members of outside bodies and working parties:** Cllr Holmes will forward the minutes to clerk from the previous LCCA meeting when received and the clerk will circulate. Cllr Crowe informed the council that a programmer on the boiler at the pavilion had been replaced due to failure.
9. **Financial matters: Financial matters:** (i)List of payments 8th February 2023: Circulated, noted and signed by the chairman.
10. **Library Grant:** After a discussion Cllr Henry-Ames proposed £4000 and Cllr Holmes seconded, all councillors agreed.
11. **Hire Costs 23/24:** After a discussion, Cllr Silverstone proposed a £1.00 per hour increase on the village hall costs, Cllr Gallagher seconded, and all councillors were in agreement. Cllr Gallagher proposed a 3% increase on the hiring of the Westwood Park facilities. Cllr Holmes seconded, and all councillors were in agreement. Cllr Henry-Ames abstained from all discussions and decisions made.
12. **Kings Coronation:** Deferred to the next meeting.
13. **Public Meeting Date:** After a discussion, it was decided the meeting will take place on the 3rd May 2023. The clerk will contact Cllr Mark Dorman regarding being a speaker at the meeting and Cllr Silverstone will contact Mr Hughes-Morgan to speak about Sustainable Little Chalfont.
14. **Taxi Concessionary Scheme:** After a discussion it was decided to promote the scheme in the local free publications. The clerk to send detail to Cllr Walford for the article. Cllr Crowe proposed to set a limit of £1000 to be used on this scheme per year, Cllr Silverstone seconded, and all councillors agreed.

- 15. Settlement Review:** Cllr Holmes circulated a draft response to all councillors that had been created by the working party. Cllr Holmes proposed that aside from last minute corrections this draft would be sent to Buckinghamshire Council as a joint response with the LCCA. Cllr Silverstone seconded; all councillors agreed. Cllr Holmes and Mr R Funk were given authority to make any last-minute changes as necessary. The LCCA had approved the response.
- 16. Rear R/H Storage Shed:** Deferred to a later meeting.
- 17. Any other business:** (i) Santander: Cllr Walford informed the council that Santander had been unable to locate the documents sent by the Parish Council via courier. The documents will need to be resent by the clerks. (ii) Cllr Ingham requested that the two noticeboards on the outside wall of the village hall be replaced due to the deterioration of the boards. Cllr Ingham proposed the purchase of two new noticeboards, Cllr Patel seconded, and all councillors agreed. The clerks to obtain quotes. (iii) Free Publications: After a discussion it was agreed that any planning articles to be submitted be shown to the planning chairman before going to print.
- 18. To consider a resolution that in view of the confidential nature of the business to be transacted, it is advisable, in the public interest, that the public and press be excluded from the remainder of the meeting and be instructed to withdraw. (The items are confidential because they deal variously with contractual and legal matters.):** Mr Funk and Mr Yellowley left the meeting.
- 19. Community Centre:** Cllr Gallagher gave the council an update.
- 20. Staff Matters:** Cllr Gallagher gave the council an update
- 21. Date of Next Meeting:** Wednesday 8th March 2023 at 7.30pm

Signed.....

Date.....