

**Minutes of a meeting of Little Chalfont Parish Council**  
**Held on Wednesday 12<sup>th</sup> April 2023 at 7.30pm**  
**in the Village Hall, Cokes Lane, Little Chalfont**

**Members present:** Cllr V Patel (Chairman), Cllr B Gallagher (Vice Chairman), Cllr M Crowe, Cllr C Ingham, Cllr J Walford, Cllr D Nussbaum and Cllr N Henry-Ames

**In attendance:** Ms S Matthews (Parish Clerk)

**Members of the public:** Mr D Rafferty and Cllr M Tett (Buckinghamshire Councillor)

1. **Apologies for absence:** Cllr C Holmes (Parish Council)
2. **To accept a resolution that standing orders be suspended** to allow any members of the public to speak (10 mins): Mr Rafferty thanked the Parish Council for the all the work they do. He served on the Parish Council until May 2021 and wished the council all the best for the future, (left the meeting). Councillor Tett told councillors that Buckinghamshire Council disagreed with the inspector's decision to allow the appeal on the Lodge Lane / Burtons Lane development and was disappointed. Buckinghamshire Council had carefully reviewed the appeal decision and had taken advice from two separate leading barristers on the prospects for a judicial review. The advice from both Counsels was that there is no reasonable prospect of the High Court granting permission to pursue a claim seeking the quashing of this decision. It was important to understand that any legal challenge must be based on errors of law, rather than any disagreement with the inspector's conclusions. Therefore the Council had reluctantly decided not to pursue challenging the inspector's decision. Cllr Tett was considering issuing a press release to explain the above to the public, and asked whether such a statement would be helpful to the parish council. Parish councillors replied that it would be helpful.
3. **To receive and approve the minutes and confidential minutes of the Parish meeting held on the 15<sup>th</sup> March 2023:** These were received, approved and signed by the chairman as a correct record.
4. **Declarations of Interest:** None
5. **Approval by Chairman of Items for Any Other Business:** (i) Newsletter
6. **Chairman's Report:** This had been previously circulated to and received by councillors.
7. **Clerk's Report:** This had been previously circulated to and received by councillors.
8. **Reports, as appropriate, from members of outside bodies and working parties:** Cllr Henry-Ames reported from a library meeting that there had been a 20% increase on the footfall over the past year but a 35% decrease in funding. Cllr Crowe reported an issue concerning the fire alarm system being set off at the pavilion. Four more keys have been purchased and issued accordingly and a key safe box has been installed at the pavilion. Councillor Nussbaum agreed to take the lead in pursuing the parish council's interest in the proposals for improvements to traffic conditions in Roughwood Lane that are under discussion in the Community Board.
9. **Financial matters: Financial matters:** (i)List of payments 12<sup>th</sup> April 2023: Circulated, noted and signed by the chairman. (ii) Auditor Letter to be approved: Circulated, agreed and signed by the chairman
10. **Annual Fire Risk Policies:** To adopt the fire risk policies: Circulated and agreed.

**11. Annual Fire Risk Assessments:** To accept the assessments taken place at the village hall and Westwood Park pavilion: Circulated and agreed.

**12. Annual Health and Safety Policy:** To adopt the policy: Circulated and agreed

**13. Annual Risk Assessment:** To accept the assessment that had taken place: Circulated and agreed

**14. Office Risk Assessment and Policy:** To accept the assessment and adopt the policy: Circulated and agreed.

**15. Any other business: (i) Newsletter:** Cllr Walford queried an issue concerning an article on the Nature Park for the newsletter. It was decided to write to the trustees regarding this matter.

**16. Date of Next Meeting:** Wednesday 10<sup>th</sup> May 2023 at 7.30pm (Cllr Nussbaum gave his apologies for this meeting).

Signed.....

Date.....