

Minutes of a Little Chalfont Parish Council meeting

held in the Village Hall, Cokes Lane, Little Chalfont

Wednesday 9th March 2022 at 7.30pm

Present: Cllr M Crowe (Chairman) Cllr V Patel, Cllr C Ingham, Cllr J Walford, Cllr B Gallagher, Cllr C Holmes, Cllr D Nussbaum, Cllr D Silverstone, and Cllr N Henry-Ames

In attendance: Ms S Matthews (Parish Clerk) Mrs S Butcher (Assistant Parish Clerk)

Members of the Public: Mr L Rogerson – WWP Football Club and Cllr M Tett (Buckinghamshire Councillor) (item 15)

- 1. Apologies for absence:** None.
- 2. To accept a resolution that standing orders be suspended** to allow any members of the public to speak (10 mins): Mr Rogerson spoke about the football club's goal post proposal to the Parish Council that was discussed under item 10 on the agenda.
- 3. To receive and approve the minutes of 9th February 2022:**
Circulated, approved, and signed.
- 4. Declarations of Interest:** Cllr Henry-Ames regularly hires the village hall.
- 5. Approval by Chairman of items for any other business:** Ukraine Auction, Parish Newsletter, Meeting seating arrangements and Jubilee benches.
- 6. Chairman's Report:** The report had been previously circulated and was noted.
- 7. Clerk's Report:** The report had been previously circulated and was noted.
- 8. To receive reports, as appropriate, from members of outside bodies and working parties:**
Planning Application PL/21/4632/OA. It was agreed to submit to Buckinghamshire Council planners the comment and attachment, prepared and circulated to councillors by the PC/LCCA Coordination Group, in response to new information provided to the planning authority in February by the applicant for the development between Lodge Lane and Burtons Lane. Cllr Patel informed the councillors that Café 2022 had been successful. It is currently only available to Little Chalfont residents. Paradigm housing had provided a grant for this project and the Parish Council maybe approached in the future for further funding.
- 9. Financial matters:** (i) List of payments 9th February 2022: circulated and agreed (ii) Income and expenditure report: circulated and agreed. Cllr Nussbaum queried the NI contributions; the clerk will ask the accounts clerk to contact Cllr Nussbaum regarding the query. (iii) End of year accounts update: The clerk informed the council: RBS have been booked to do the end of year accounts and Ernest Newhouse has been booked to do the internal audit. The dates provisionally booked, and costs are: - RBS End of year 8th April 2022 - £669.60 net. Internal Audit Ernest Newhouse 20th May 2022 - £325 net. The councillors agreed this.
- 10. Westwood Park Football Club:** This item was deferred until the next meeting.
- 11. Annual Insurance:** All councillors agreed on the quote circulated prior to the meeting.
- 12. Annual Fire Risk Assessments:** All councillors accepted the fire risk assessments circulated prior to the meeting.
- 13. Annual Fire Risk Policies:** All councillors agreed on the fire risk policies circulated prior to the meeting.
- 14. Village Hall Hire costs and Westwood Park hire costs:** The councillors had received options on potential increases. It was agreed to increase the village hall hire cost by £1.00 an hour.

Cllr Gallagher proposed a 5% increase on the hire costs at Westwood Park and Cllr Homes seconded, all councillors agreed.

- 15. Any other business: (i) Ukraine Auction:** Cllr Gallagher informed the committee about a potential auction to take place to raise funds for Ukraine. The Parish Council supports this event and will offer the village hall free of charge. **(ii) Parish Newsletter:** Cllr Walford asked for all articles for the first deadline which is imminent. The Clerk to provide Cllr Walford contact details for the printers. **(iii) Seating Arrangements:** Cllr Ingham requested that the layout of the tables and chairs for meetings will revert to the old format pre covid. All councillors agreed. **(iv) Jubilee Benches:** Cllr Crowe informed the committee that Mr Funk will be approaching the community boards regarding potential funding for new benches in honour of the Queen's Jubilee.
- 16.** To consider a resolution that in view of the confidential nature of the business to be transacted, it is advisable, in the public interest, that the public and press be excluded from the remainder of the meeting and be instructed to withdraw. (The items are confidential because they deal variously with contractual and legal matters.) Cllr Tett left the meeting
- 17. Lodge Lease:** Cllr Ingham gave an update in the confidential session.
- 18. Staff Salaries:** Cllr Crowe informed the council of the proposed increase decided by the establishment committee. All councillors agreed.
- 19. Date of next meeting:** Wednesday 13th April 2022 at 7.30pm

Signature.....

Date.....