

**Minutes of a meeting of Little Chalfont Parish Council  
Held on Wednesday 12<sup>th</sup> October 2022 at 8pm  
in the Village Hall, Cokes Lane, Little Chalfont**

**Members present:** Cllr V Pater (Chairman), Cllr B Gallagher, Cllr M Crowe, Cllr C Holmes, Cllr C Ingham, Cllr J Walford Cllr D Silverstone and Cllr N Henry-Ames

**In attendance:** Ms S Matthews (Parish Clerk) and Mrs S Butcher (Assistant Parish Clerk)

**Members of the public:** None

- 1. Apologies for absence:** Cllr D Nussbaum (Parish Councillor), Cllr M Tett (Buckinghamshire Councillor) and Cllr C Jones (Buckinghamshire Councillor)
- 2. To accept a resolution that standing orders be suspended** to allow any members of the public to speak (10 mins): No members of the public present.
- 3. To receive and approve the minutes of the Parish meeting held on the 20<sup>th</sup> September 2022, extraordinary meetings held on the 26<sup>th</sup> September 2022.**  
These were received, approved and signed by the chairman as a correct record.
- 4. Declarations of Interest:** None.
- 5. Approval by Chairman of Items for Any Other Business:** (i) Parish office equipment, (ii) Replacement street lights in Cumberland Close (iii) Generator for the village hall (iv) CIL payment.
- 6. Chairman's Report:** This had been previously circulated to and received by councillors.
- 7. Clerk's Report:** This had been previously circulated to and received by councillors.
- 8. Reports, as appropriate, from members of outside bodies and working parties:** Cllr Crowe reported that the Nature Park management committee had met and Roger Funk will be giving the Parish Council an update on the footpaths in the near future. Cllr Crowe also reported that a complaint had been received regarding parking at Westwood Park during football matches on Saturdays and Sundays. The Clerk will send an email to all the clubs who use the park for their games to be mindful of the residents when teams use the carpark and the surrounding area.
- 9. Financial matters: Financial matters:** (i)List of payments 12 October 2022 to be approved (to follow): Circulated, noted and signed by the chairman.  
(ii)Income and Expenditure report : Circulated and noted. Cllr Ingham queried the lodge rent not showing. The clerk will invoice ATC for 6 months in the coming days.
- 10. Legacy of MVAS:** Cllr Crowe proposed in principal that the obsolete MVAS units currently in Bell Lane as a deterrent to driver, be donated to Chalfont Valley Primary School. Cllr Walford seconded the motion. Cllr Crowe to contact Mr Pegg regarding the donation.
- 11. Electoral review of Buckinghamshire:** Cllr Silverstone agreed to review the proposed boundary changes and will liaise with Mr Funk regarding the LCCA stance on the changes. The Parish Council will submit an independent statement. Cllr Silverstone will have a statement ready for the next Parish Council meeting and circulate ready to be discussed.
- 12. Remembrance Day arrangements to be discussed:** The Clerk informed the council that the Silent Soldiers and remembrance days flags will be erected the week beginning the 17<sup>th</sup> October 2022. Cllr Gallagher informed the council that arrangements have been made regarding the service and the band. It has also been decided that the National Anthem will be sung at the end of the service as it is the first Remembrance Day where King Charles III

has become King since the passing of Queen Elizabeth II in September. Final arrangements to be discussed at the next Parish Council meeting.

- 13. Any other business:** (i) Parish office equipment: The clerk informed the council that a laptop used by the clerks was no longer viable and a new laptop needed to be purchased as per the quote from Complete IT. All councillors agreed to the new purchase and the clerk to order. (ii) Replacement street lights in Cumberland Close: The clerk informed the council that two street lights had been knocked over in Cumberland Close and needed to be replaced. Cllr Crowe proposed to replace the two street lights and Cllr Henry-Ames seconded the motion, all councillors agreed. (iii) Generator for the village hall: Cllr Crowe will obtain a quote from Sparx for a generator and transfer switch due to the potential power cuts that may take place this winter. (iv) CIL payment: Cllr Ingham requested this item to be on the December Parish Agenda and Cllr Henry-Ames will circulate suggestions prior to the meeting.
- 14. To consider a resolution that in view of the confidential nature of the business to be transacted, it is advisable, in the public interest, that the public and press be excluded from the remainder of the meeting and be instructed to withdraw. (The items are confidential because they deal variously with contractual and legal matters.):** The clerks left the meeting.
- 15. Staff Matters:** Cllr Patel informed the council that the Establishment committee had met and agreed pay rises for the Clerk and Assistant Clerk to be implemented on the 1<sup>st</sup> April 2023. All councillors agreed.
- 16. Date of Next Meeting:** Wednesday 9<sup>th</sup> November 2022 at 7.30pm

Signed.....

Date.....