

**A meeting of Little Chalfont Parish Council
will be held on Wednesday 9th March 2022 at approx. 7.30pm
in the Village Hall, Cokes Lane, Little Chalfont**

Agenda

- 1. Apologies for absence.**
- 2. To accept a resolution that standing orders be suspended** to allow any members of the public to speak (10 mins).
- 3. To receive and approve the minutes and the confidential minutes of the 9th February 2022.**
- 4. Declarations of Interest.**
- 5. Approval by Chairman of Items for Any other business. (item 14 below)**
- 6. Chairman's Report:** (to follow)
- 7. Clerk's Report:** (to follow).
- 8. To receive reports, as appropriate, from members of outside bodies and working parties.**
- 9. Financial matters:**
 - (i) List of payments 9th March 2022 (to follow)
 - (ii) Income and Expenditure report
 - (iii) End of year accounts update: As last year RBS have been booked to do the end of year accounts and Ernest Newhouse has been booked to do the internal audit. The dates provisionally booked and costs are:- RBS End of year 8th April 2022 - £669.60 net.
Internal Audit Ernest Newhouse 20th May 2022 - £325 net.
- 10. Westwood Park Football Club: (i)** To discuss proposal of new goal posts (proposal to follow)
- 11. Annual Insurance:** To agree the annual insurance proposal (to follow)
- 12. Annual Fire Risk Assessments:** To accept the assessments taken place at the village hall and Westwood Park pavilion. (to follow)
- 13. Annual Fire Risk Policies:** To agree the fire risk policies (to follow)
- 14. Village Hall Hire costs and Westwood Park hire costs:** To discuss the increase of hiring costs.
- 15. Any other business:**
- 16.** To consider a resolution that in view of the confidential nature of the business to be transacted, it is advisable, in the public interest, that the public and press be excluded from the remainder of the meeting and be instructed to withdraw. (The items are confidential because they deal variously with contractual and legal matters.)
- 17. Lodge Lease:** Cllr Ingham to provide an update.
- 18. Staff Salaries:** To agree pay increase proposed by the Establishment committee.
- 19. Date of Next Meeting:** Wednesday 13th April 2022 at 7.30pm