

**Little Chalfont Parish Council Sixteenth Annual Meeting
Will be Held on Wednesday 11th May 2022 at 7.30 pm
In the Village Hall, Cokes Lane, Little Chalfont**

Agenda

- 1. To elect a Chairman of the council for the council year 2022/23.**
- 2. To elect a Vice-Chairman of the council for the council year 2022/23.**
- 3. To elect a Chairman of the planning committee for the council year 2022/23.**
- 4. To appoint a Vice-Chairman of the planning committee for the year 2022/23.**
(Note – all members of Little Chalfont Parish Council are also members of the Planning Committee).
- 5. Declaration and delivery of acceptance of office:** Chairman and councillors to sign declaration of office.
- 6. To Propose and agree membership of sub-committees:**
 - a. Establishment Committee
- 7. To propose and agree membership of working parties:**
 - a. Westwood Park Working Party;
 - b. Community Buildings Working Party;
 - c. Village Hall Management Working Party;
 - d. Nature Park Management Group;
 - e. Co-ordination Group (joint with LCCA)
 - f. Remembrance Day Working Party.
- 8. To propose and agree representation on outside bodies:**
 - a. GE Healthcare Liaison Group;
 - b. Little Chalfont Community Library;
 - c. Little Chalfont Community Association Liaison;
- 9. To accept a resolution that standing orders be suspended to allow any members of the public to speak (10 mins).**
- 10. To receive and approve the minutes of the meeting and held on 13th April 2022.**
- 11. Declarations of Interest.**
- 12. Approval by Chairman of items for Any Other Business.**
- 13. Chairman's report (to follow).**
- 14. Clerk's report (to follow).**
- 15. To receive reports, as appropriate, from members of outside bodies and working parties.**
- 16. Financial matters:**
 - (i) List of Payments 11th May 2022
 - (ii) End of year accounts update
- 17. Parish Meeting:** To review the recent event.
- 18. Any Other Business.**
- 19. Date of Next Meeting:** Wednesday 15th June 2022 in the Village Hall at approximately 7.45pm. This meeting will follow a planning meeting which will commence at 7pm.