

Minutes of a Little Chalfont Parish Council meeting

held in the Village Hall, Cokes Lane, Little Chalfont

Wednesday 23rd June 2021 at 7.30pm

Present: Cllr M Crowe (Chairman) Cllr V Patel, Cllr C Ingham, Cllr J Walford, Cllr D Nussbaum, Cllr C Holmes, Cllr B Gallagher, Cllr D Silverstone, Cllr N Henry-Ames

Members of the public: Cllr M Tett (Buckinghamshire Council) Cllr R Matthews (Buckinghamshire Council) Ms A Kaur

In attendance: Ms S Matthews (Acting Parish Clerk) and Ms S Chapman (Accounts Clerk)

- 1. Apologies for absence:** Cllr J Baum (Buckinghamshire Councillor)
- 2. Appoint Vice Chairman:** Cllr Crowe proposed Cllr Patel, Cllr Ingham seconded. Cllr Patel accepted the position.
- 3. To accept a resolution that standing orders be suspended** to allow any members of the public to speak (10 mins): Cllr Matthews informed the council that due to flooding issues in the county, there is now a drainage budget of £4 million to deal with the problem areas. It was also reported that resurfacing works would be taking place in July on Cokes Lane.
- 4. To receive and approve the minutes on the meeting held on 19th May 2021 and the minutes of the extraordinary meeting on 19th May 2021:** The minutes had been previously circulated. They were accepted and were approved. The Chairman signed the minutes as a true record of the meetings.
- 5. Declaration of interest:** There were no declarations of interest.
- 6. Approval by Chairman of items for any other business:** None.
- 7. Chairman's Report:** The report had been previously circulated and was noted.
- 8. Clerk's Report:** The report had been previously circulated and was noted.
- 9. To receive reports, as appropriate, from members of outside bodies and working parties:** Cllr Holmes informed the council that he had attended a LCCA meeting and that he would be having a meeting with Roger Funk. Cllr Gallagher reported that he and Cllr Silverstone had attended a community centre working party meeting, where Linda Newell from Bucks Council had been in attendance and had offered to do a site visit of the village hall, also to contact Natural England for advice on the ancient woodland. Cllr Crowe reported that two new basketball hoops and backboards had been ordered for the MUGA and four new double bins had been ordered for the park. These should be installed hopefully at the end of July 2021.
- 10. Reports on the Accounts 2021/21:** Circulated and noted.
- 11. Internal Audit Report 2020/21:**
 - (i) To note the outcome of the audit and receipt of the report. The Parish Council agreed with the recommendations of the internal audit and will be implement them in due course. Cllr Nussbaum and Cllr Walford agreed to assist the clerks to review the reserves accounts and Cllr Nussbaum agreed to review the Asset register.
- 12. External Audit Report 2020/21:** (i) Annual Return 2020/21– was circulated and signed by the Chairman and Clerk (ii) Notice of appointment of date of the exercise of public rights - to note that the announcement will be made on 23 June 2021 and that the period during which interested persons may inspect the accounts runs from 28 June until 6 August 2021.

13. Financial Matters:

- (i) List of payments 23 June 2021: circulated and agreed.
- (ii) Schedule of s137 payments 2020/21: circulated and agreed.
- (iii) Reserves: circulated and noted

- 14. Allocation of Community Boards:** Environment and Climate Change -Cllr Silverstone, Economic Regeneration and Recovery- Cllr Gallagher and Transport and Highways – Cllr Walford. These councillors agreed to represent the Parish Council on the Community boards.
- 15. MVAS/Speedwatch:** Cllr Walford reported that Lizzie Wright, Community Board Coordinator, would provide the Parish Council with a Buckinghamshire approved MVAS list to enable the council to obtain quotes and apply for funding. To assist the speedwatch group, it was suggested that a police-approved handheld speed gun could also be a possibility for funding from the community board. The clerk will contact the police to enquire how much and what data is required to qualify for a police speed check exercise in Cokes Lane.
- 16. Hearts of Bucks – Family Angels appeal:** The Parish Council decided not to respond to this request, as the charity concerned was not local to Little Chalfont.
- 17. Dementia Friendly Village:** The Councillors agreed to support this initiative.
- 18. WI tree request:** Councillors agreed to this request for a new tree to be planted on the village green.
- 19. Proposed relocation of a lamp post in Clayton Walk:** The Parish Council agreed to the relocation subject to Buckinghamshire Council approval.
- 20. Cokes Lane Feasibility study update:** Cllr Walford informed the committee that the Bucks safety team would carry out several works to make the road safe, but-this did not include the safety of pedestrians. It had been decided by the community board to delay funding by 12 months and review the impact after the works had been carried out.
- 21. Invitation to new Bucks Councillors:** Cllr Ingham proposed an informal meeting with the six new Buckinghamshire Councillors. Councillors agreed and an invitation would be sent out shortly.
- 22. Any Other Business:** None
- 23. To consider a resolution that in view of the confidential nature of business to be transacted, it is advisable, in the public interest, that the public and press be excluded from the remainder of the meeting and be instructed to withdraw.** Cllr Crowe requested that attendees other than the Parish Councillors and the Clerks withdraw from the meeting.
- 24. Date of next meeting:** Wednesday 21st July 2021 at 7.30pm in the Village Hall, Cokes Lane, Little Chalfont.

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Date.....