

## Minutes of a Little Chalfont Parish Council meeting

held in the Village Hall, Cokes Lane, Little Chalfont

Wednesday 15<sup>th</sup> December 2021 at 7.30pm

**Present:** Cllr M Crowe (Chairman) Cllr V Patel, Cllr C Ingham, Cllr B Gallagher, Cllr C Holmes, Cllr N Henry-Ames, and Cllr D Nussbaum (item 10)

**In attendance:** Ms S Matthews (Parish Clerk)

**Members of the Public:** Cllr Rachel Matthews (Buckinghamshire Councillor) and Mr R Funk

1. **Apologies for absence:** Cllr J Walford and Cllr Silverstone.
2. **To accept a resolution that standing orders be suspended** to allow any members of the public to speak (10 mins): Not applicable.
3. **To receive and approve the minutes of 10<sup>th</sup> November 2021 and confidential minutes:** Circulated, approved, and signed.
4. **Declarations of Interest:** None.
5. **Approval by Chairman of items for any other business: (i) Bell Lane, (ii) Westwood Drive, (iii) Staff Matters.**
6. **Chairman's Report:** The report had been previously circulated and was noted.
7. **Clerk's Report:** The report had been previously circulated and was noted.
8. **To receive reports, as appropriate, from members of outside bodies and working parties: (i)** LCCA meeting 09/12/21 – Cllr Holmes reported he had attended a meeting and would receive minutes in due course. It was agreed that the clerk would circulate the LCCA minutes.
9. **Financial matters: (i)**List of payments 15<sup>th</sup> December 2021: circulated and agreed
10. **Budget 2022/23:** To approve budget following the budget meeting held on 8 December 2021: Cllr Crowe proposed to accept the budget and precept amount of £250,830 for 2022/23, Cllr Patel seconded and all Councillors agreed.
11. **Nature Park issues:** The proposal from the Nature Park trust to extend path completion to the 30<sup>th</sup> September 2023 was discussed and agreed. The Parish Council agreed that all funding would remain with the Nature Park trust.
12. **MVAS funding:** It was decided to defer the decision until data had been obtained from the current units located in Cokes Lane.
13. **Community Centre update:** Councillors of the working party gave update on proposals from the last working party meeting.
14. **Any other business: (i) Bell Lane:** Cllr Crowe informed the council that he had received a request for the MVAS units to be located near the school in Bell Lane, due to vehicles driving at speed. It was agreed that the units would be moved to Bell Lane during the month of January 2022. **(ii) Westwood Drive:** Cllr Crowe reported that a request had been received from a resident regarding parking permits. It was decided to refer the resident to the Buckinghamshire Transport team and to Buckinghamshire councillor – Rachael Matthews. **(iii) Staff Matters:** Cllr Patel informed the council that Mrs Samantha Butcher had been appointed as the new assistant Parish Clerk and will be starting on the 4<sup>th</sup> of January 2022.
15. To consider a resolution that in view of the confidential nature of the business to be transacted, it is advisable, in the public interest, that the public and press be excluded from the remainder of the meeting and be instructed to withdraw. (The items are confidential because they deal variously with contractual and legal matters.)

- 16. Ground Maintenance tenders** – After a discussion, the two ground maintenance contracts were awarded to Amersham Town Council.
- 17. Updates on the Golf Club Homestead Farm planning application:** Cllr Ingham provided an update.
- 18. Westwood Park Lodge Lease update:** Cllr Ingham provided an update.
- 19. Date of next meeting:** Wednesday 12<sup>th</sup> January 2022 at 7.30pm

**Signature**.....

**Date**.....