

**A meeting of Little Chalfont Parish Council
will be held on Wednesday 23 June 2021 at approx. 7.30pm
in the Village Hall, Cokes Lane, Little Chalfont**

Agenda

- 1. Apologies for absence.**
- 2. Appoint Vice Chairman**
- 3. To accept a resolution that standing orders be suspended** to allow any members of the public to speak (10 mins).
- 4. To receive and approve the minutes and the confidential minutes of 19th May 2021.**
- 5. Declarations of Interest.**
- 6. Approval by Chairman of Items for Any Other Business.**
- 7. Chairman's Report:** (to follow)
- 8. Clerk's Report:** (to follow).
- 9. To receive reports, as appropriate, from members of outside bodies and working parties.**
- 10. Report on the Accounts 2020/21:** (to follow)
- 11. Internal Audit Report 2020/21:**
 - (i) To note the outcome of the audit and receipt of the report. (to follow)
- 12. External Audit Report 2020/21:**
 - (i) Annual Return 2020/21– to be circulated and signed by the Chairman and Clerk (papers to follow); (ii) Notice of appointment of date of the exercise of public rights - to note that the announcement will be made on 23 June 2021 and that the period during which interested persons may inspect the accounts runs from 28 June until 6 August 2021.
- 13. Financial matters:**
 - (i) List of payments 23 June 2021 (to follow);
 - (ii) Schedule of s137 payments 2020/21 (to follow);
 - (iii) Reserves.
- 14. Allocation of Community Boards:**
- 15. MVAS**
- 16. Hearts of Bucks – Family Angles appeal:**
- 17. Dementia Friendly Village:**
- 18. WI tree request:**
- 19. Proposed relocation of a lamp post in Clayton Walk:**
- 20. Cokes Lane Feasibility study update:**
- 21. Invitation to new Bucks councillors:**
- 22. Any Other Business.**
- 23.** To consider a resolution that in view of the confidential nature of the business to be transacted, it is advisable, in the public interest, that the public and press be excluded from the remainder of the meeting and be instructed to withdraw. (The items are confidential because they deal variously with contractual and legal matters.)
- 24. Cleaning Tender:** To review the quotations which have been received. (to follow)
- 25. Staffing Matters:**
- 26. Date of Next Meeting:** Wednesday 21 July 2021 at 7.30pm