

**A meeting of Little Chalfont Parish Council
will be held on Wednesday 15th September 2021 at approx. 7.45pm
in the Village Hall, Cokes Lane, Little Chalfont**

Agenda

- 1. Apologies for absence.**
- 2. To accept a resolution that standing orders be suspended** to allow any members of the public to speak (10 mins).
- 3. To receive and approve the minutes and the confidential minutes of 21st July 2021 and the extraordinary minutes of 18th August 2021**
- 4. Declarations of Interest.**
- 5. Approval by Chairman of Items for Any other business. (item 17 below)**
- 6. Chairman's Report:** (to follow)
- 7. Clerk's Report:** (to follow).
- 8. To receive reports, as appropriate, from members of outside bodies and working parties.**
- 9. Financial matters:**
 - (i) List of payments 15 September 2021 (to follow)
- 10. Autumn Newsletter 2021:**
 - (i) To discuss subject matter for articles
 - (ii) Allocation of articles to councillors
 - (iii) Discuss timeline and arrangements for distribution
 - (iv) Any other issues, including budget and choice of printers
- 11. Elizabeth Avenue parking restrictions:**
 - (i) To note Buckinghamshire council's decision not to extend yellow lining
 - (ii) To consider any further action by the Parish Council
- 12. Remembrance Sunday arrangements 14th November 2021:**
 - (i) To discuss and agree membership of a working party (including representatives of outside bodies)
 - (ii) To ask Parish Clerk to contact relevant parties and make arrangements for the first meeting
- 13. Updated Code of Conduct:**

To receive and adopt Code of Conduct dated 19th January 2021 (to follow)
- 14. Budget Preparation and Precept 2022:**

To agree the establishment of a small working party to progress the above and agree the membership
- 15. Nature Park issues:**

Footpaths – To clarify and agree the Parish Council's position on contribution towards costs
- 16. Wildflower planting on verges:**

To receive a proposal from Cllr Silverstone regarding wildflower planting on grass verges and to discuss suitable locations around Little Chalfont
- 17. Any other business:**

18. To consider a resolution that in view of the confidential nature of the business to be transacted, it is advisable, in the public interest, that the public and press be excluded from the remainder of the meeting and be instructed to withdraw. (The items are confidential because they deal variously with contractual and legal matters.)

19. Westwood Park Lodge Lease update:

- (i) To receive an update from Cllr Ingham
- (ii) To discuss and agree any further action (papers to be circulated under separate cover)

20. Staff Matters:

Staff training and appointments (briefing to follow)

21. Close of meeting:

22. Date of Next Meeting: Wednesday 13th October 2021 at 7.30pm