

**Minutes of a Little Chalfont Parish Council meeting**

**Held in the Village Hall, Cokes Lane, Little Chalfont**

**Wednesday 10 January at 7.30pm**

**Present:** Cllr B Drew; Cllr I Griffiths; Cllr C Ingham, Cllr M Parker; Cllr V Patel, Cllr D Rafferty; Cllr G Roberts (Chairman); Cllr J Walford OBE.

**Members of the public:** Mr David Alexander, Mr Mike Crowe, Mr Ken Draper.

**In attendance:** Mrs N Meldrum (Parish Clerk).

1. **Apologies for absence:** Cllr N Brown, Cllr C Jackson.
2. **To receive and approve the minutes of the Parish Council meeting held on 13 December 2017:** Cllr Parker suggested a small change to the minutes. The Clerk will amend and re-circulate the minutes.
3. **Declarations of Interest:** None.
4. **Approval by Chairman of items for any other business:** (i) New Year Honours list (ii) Directional signage in the village; (iii) Defibrillator at Westwood Park.
5. **To accept a resolution that standing orders be suspended to allow any members of the public to speak (10 minutes).** Not applicable.
6. **Chairman's Report:** The Chairman's report had been previously circulated. There were no comments.
7. **Clerk's Report:** The Clerk's report had been previously circulated. It was agreed that the potholes at the entrance to the car park at Westwood Park had deteriorated and Amersham Town Council would be asked to do a temporary fix of the holes while the Clerks were obtaining quotes from contractors to provide a more substantial repair. The condition of the showers and the flooring in two changing rooms was discussed and the quotes received were examined. It was agreed to replace the showers and the flooring rather than install a wetroom into each of the affected changing rooms. The LAF project to plant cherry trees in Amersham Road was discussed, together with the quotes for this project. It was agreed that project should be granted to Amersham Town Council. Councillors would prefer pink cherry trees to be planted. The LAF project to replace the bollards in Chenies Parade was discussed. After assessing the quotations, it was agreed that the work should be undertaken by Amersham Town Council. Quotes had also been obtained for the collection of the hall bin which is currently on a rolling contract with Grundon. Biffa offered the best value for money for the service and it was agreed to transfer the work from Grundon. Finally, it was agreed that the maintenance work on the clock in Nightingales Corner could take place. It was noted that the clock shows two different times.
8. **To receive reports, as appropriate, from members of outside bodies and working parties:** (i) Nature Park Management Group. Cllr Roberts reported that further work had been undertaken regarding a new slide and the conclusion was that the only type of slide which would be safe to install in this area was a log slide. No other contractors with sufficient experience could be found to install a log slide. Regretfully, it was decided that a slide was no longer an option in the pit. It was reported that the slide donors were content that their donation could be transferred to support the construction of a wood pile in the picnic area. Work on security in the Nature Park was still taking place and a report on costs would be produced for the next parish council meeting. It was hoped that following the recent vandalism the red kite would be placed back in the park shortly. Work was continuing to raise money for the paths. (ii) Community Buildings Working Party. Cllr Drew reported that the parish council was still waiting to hear a date for the application to be discussed at the Chiltern District

Council planning committee. (iv) GE Healthcare. Cllr Patel reported the outcomes of a recent meeting which focused on work at the Grove Centre and Amersham Place. There had been no discussion about Pollards Park. (v) Co-ordination Group. Cllr Ingham reported that a meeting with the advocate had taken place and the group were considering the preferred strategy to adopt. A letter would be written to Chiltern District Council regarding the particular objections relating to Preferred Option 6.

9. **Financial matters: (i) List of payments and cheques to be signed.** The payments schedule was approved and signed. **(ii) Income and expenditure report.** It was noted that there was likely to be an underspend in the budget predicted this financial year. One of the key reasons for this was the delay in utilising the community centre budget.
10. **Budget 2018-19:** Papers detailing the proposed budget for 2018-19 had been previously circulated to councillors. The budget and proposed precept figure was considered. The precept figure of £230,086 is a 0.3% reduction on the 2017-18 precept. Cllr Parker proposed that precept and budget should be accepted. Cllr Griffiths seconded the proposal.
11. **Local Plan.** Cllr Ingham reported that a significant amount of work was taking place in preparation for the public meeting on 18 January. Cllrs Martin and Phillips had agreed to participate and Graham Winwright from CDC would also be in attendance. Investigations were taking place on the technology to submit questions via an app and also to vote. Leaflets about the meeting would be handed out at the station as well as an email to LCCA members and other resident groups.
12. **Parish Meeting.** It was agreed the annual parish meeting would take place on Wednesday 16 May. Suggestions of speakers included a representative from Affinity Water and depending on the situation with the planning application, the architects for the community centre.
13. **Parish Council newsletter.** Following the decision about the date of the annual parish meeting, it was agreed that the next parish newsletter would be issued late April / early May. Cllr Walford will devise a timetable of events and requirements.
14. **BCC Town and Parish Council Conference.** Cllr Drew agreed to represent the parish council at this conference.
15. **Reports and Notifications.** These reports were all noted.
16. **Any Other Business. (i) New Year Honours list.** Cllr Drew noted that Cheryl Gillan MP had been awarded an honour in the New Year Honours list. It was agreed that a letter of congratulation would be sent. **(ii) Directional signage.** The Nature Park Management Group had suggested it would be beneficial to update the directional sign adjacent to the village green to include the Nature Park. It has been discovered that this is no longer the responsibility of Chiltern District Council so the parish council would need to fund the changes if necessary. A quote of £390 had been received to add an additional wing onto the sign. It was agreed to check if any further additions or changes were required to the sign and then the work could go ahead. **(iii) Defibrillator at Westwood Park.** It was reported that Chorleywood Cricket Club had offered to fund a contribution towards the purchase of a defibrillator at Westwood Park. It was agreed to see if Westwood Park Football Club were still interested in making a contribution. The parish council would also contribute funds to the purchase of a defibrillator and also cover any additional training and maintenance costs.
17. **Date of Next Meeting:** Wednesday 14 February 2018 in the village hall at approximately 8.15pm. A planning committee meeting will take place at 7.30pm.

Signed..... Date.....