

LITTLE CHALFONT PARISH COUNCIL

Minutes of a Meeting of the Council. 15<sup>th</sup> January 2008 at 7.30 pm.

Present: Cllrs Dale, Drew, Gibbs, Ingham, Marshall, Tate (Chairman) and Wilkinson.

Apologies: None

Also present: Mr Clarke (Clerk)

Due to overbooking of the Village Hall the meeting was held in Little Chalfont Library.

1. Minutes of a meeting of the Finance and General Purposes Committee held on 20<sup>th</sup> November and of a meeting of the Council held on 18<sup>th</sup> December were approved.
2. Finance
  - a. The Clerk's statement of accounts was approved. It was noted that £100,000 had been placed in a two month high interest account.
  - b. A report from the Clerk on the current vat situation was received.
  - c. An invoice from Amersham Town Council for £8,411.58 was approved.
3. Replacement Clerk.
  - a. It was noted that the Clerk had given three months notice of termination of his contract. It was agreed with the Clerk that he would continue in post until 2<sup>nd</sup> May.
  - b. Cllr Wilkinson outlined a schedule for immediate replacement of the Clerk with a replacement Clerk and an Assistant. In the long term a Parish Warden will also be recruited. The schedule was approved.
4. Village Hall
  - a. A report was received from the Village Hall Management Committee.
  - b. It was agreed that Cllr Drew should draw up an improved specification to include a false ceiling in the hall and a storage cupboard in the kitchen and the Clerk would be delegated authority to obtain quotations as soon as possible.
  - c. Hall charges will be reviewed after completion of the refurbishment.
5. Web site. Cllr Marshall expects to complete the web site within a month.
6. Advertising boards. It was noted that, following a visit from Bucks Highways and a letter from this Council, most boards had been removed from the highway. The Clerk was instructed to advise owners of remaining signs that they would be removed without further notice and then to arrange for them to be removed and disposed of.
7. It was noted that Cllr Mrs Dykins had resigned from the Council for personal reasons.
8. Annual Meeting. It was agreed that the Annual Meeting of the Council shall be held on 13<sup>th</sup> May in Little Chalfont Library, subject to agreement of the Library Management Committee.

There being no other business, the meeting closed at 9.50 pm.

Date of next meeting: Tuesday 15<sup>th</sup> April 2008.

Chairman.....

Date.....