

LITTLE CHALFONT PARISH COUNCIL

Minutes of a Meeting of the Council. 16th October 2007.

Present: Cllrs Dale, Drew, Dykins, Gibbs, Ingham, Marshall, Tate (Chairman) and Wilkinson.

Apologies: None

Also present: Mr Clarke (Clerk), District Cllrs M Smith, L Smith and Warder and three members of the public.

1. Minutes of a meeting of the Council held on 21st August 2007 were approved.
2. Standing Orders were suspended, enabling members of the public to speak.
3. Declarations of Interest. None.
4. Finance.
 - i. The Clerk's financial report was received.
 - ii. **A payment of £12,488.27 to Amersham Town Council for grounds maintenance was approved.**
 - iii. An interim report from the internal auditor was received.
 - iv. The Clerk's emergency action to add fidelity guarantee and personal accident to the Council's insurance with Zurich Assurance, at an additional annual cost of £75, was approved.
5. **Standing Order 77 was amended to read: "Where it is intended to enter into a contract exceeding £500 but not exceeding £5000 in value for the supply of goods or materials or for the execution of works, the Clerk shall give at least three weeks public notice of such intention in the same manner as public notice of meetings of the Council is given. Wherever possible at least three suppliers shall be considered and the principles of best value applied. Where the value of the intended contract exceeds £5000 similar notice shall be given to all firms included in the appropriate standing approved list of all contractors maintained by the District Council or, if no such list is maintained, then in such newspapers circulating in the district as the Council shall direct.**
6. **It was resolved that the following allowances should be recommended to the Independent Review of Members allowances Panel at Chiltern District Council:**
Chairman: £125 per annum.
Members: £75 per annum.
7. **Allotments. Following receipt of requests for allotments from members of the public it was resolved that an enquiry should be made of Amersham Town Council as to whether allotment plots could be hired from them on an individual basis for use by Parish residents.**
8. Chiltern Local Area Committee. Cllr Ingham was appointed as the Council's representative.
9. GE Healthcare. Cllr Wilkinson agreed to attend the next meeting on 31st October in the absence of the Chairman.
10. Bucks County Council delegated budget. Members will consider items for the next meeting.

- 11. Christmas lighting and hanging baskets. It was resolved that £1,500 should be donated to the Little Chalfont Revitalisation Group towards the cost of these.**

12. *It was resolved that in view of the confidential nature of the business to be transacted it is advisable in the public interest that the public and press be excluded from the remainder of the meeting and they were instructed to withdraw.*

13. Transfer of Capital from Amersham Town Council and Chalfont St Giles Parish Council.

- a. Further measures in respect of the claim were agreed.
- b. In response to a letter from Chalfont St Giles Parish Council the Chairman will arrange a meeting with their Chairman as soon as possible.**
- c. The Lodge at Westwood Park. Actions relating to occupancy and use were agreed.
- d. Grounds and Hall Maintenance. Further quotations for grounds and hall maintenance will be obtained.**
- e. Clerk's contract. Amendments to the Clerk's contract and working conditions were agreed.

There being no other business, the meeting closed at 10.50 pm.

Date of next meeting: Tuesday 15th January 2008.

Chairman.....

Date.....