

**Minutes of an extraordinary Little Chalfont Parish Council meeting**  
**held in Little Chalfont Village Hall on the 21<sup>st</sup> June @ 8.30 pm**

**Present:** Cllr B Gallagher, Cllr C Holmes, Cllr J Walford, Cllr D Nussbaum and Cllr N Henry-Ames

**In attendance:** Ms S Matthews (Parish Clerk) and Mrs S Butcher (Assistant Parish Clerk)

**1) Apologies for absence:** Cllr V Patel

**2) Members of the public:** None

**3) Declarations of interest:** None.

**4) Annual Accounts for the Year Ended 31 March 2023 (papers attached)**

- (i) To consider and approve the Annual Governance and Accountability Return (AGAR), Section 1, Annual Governance Statement, for signature by the Chairman and the Parish Clerk. In considering this item, Council should refer to the Internal Auditor's report previously discussed above.: The Council considered, deciding that an explanation on items 2 and 7 would be submitted with the AGAR, this was then approved the Annual Governance and Accountability Return (AGAR), Section 1, Annual Governance Statement. The Chairman and the Parish Clerk then signed and dated the document. In considering this item, Councillors referred to the Internal Auditor's reports previously discussed above
- (ii) To note that the Parish Clerk, as RFO, has certified the AGAR section 2, Accounting Statements, by signing and dating; It was noted that the Parish Clerk, as RFO, had certified the AGAR section 2, Accounting Statements, by signing and dating;
- (iii) Council to consider and approve the AGAR section 2, Accounting Statements 2022-23. The Chairman will then sign and date to confirm such approval: The Council then considered and approved the AGAR section 2, Accounting Statements 2022-23 which the Chairman then signed and dated to confirm such approval.
- (iv) It was confirmed that the period during which electors and interested persons may exercise rights relating to the annual accounts will be Monday 26 June – Friday 4 August 2023. The relevant notice advising of such rights will therefore be displayed on the website and Parish Council notice boards from Thursday 22<sup>nd</sup> June 2023. The Parish Clerk will also confirm these dates to the Internal Auditor.

5) Any other business: Santander: Cllr Walford informed the council that a compensation cheque had been received from Santander due to the delays in closing the bond.

**Signed:**.....

**Date:**.....

21<sup>st</sup> June 2023

