

Minutes of a meeting of Little Chalfont Parish Council
Held on Wednesday 12th July 2023 at 7.30pm
in the Village Hall, Cokes Lane, Little Chalfont

Members present: Cllr B Gallagher (Vice Chairman), Cllr C Holmes, Cllr J Walford, Cllr D Nussbaum and Cllr N Henry-Ames (from item 7).

In attendance: Ms S Matthews (Parish Clerk)

Members of the public: Mr V Davies

1. **Apologies for absence:** Cllr V Patel (Parish Council)
2. **To accept a resolution that standing orders be suspended** to allow any members of the public to speak (10 mins): None
3. **To appoint a Vice-Chairman of the planning committee for the year 2023/24:** Cllr Holmes nominated Cllr Nussbaum, seconded by Cllr Gallagher and all councillors agreed. Cllr Nussbaum accepted the position.
4. **To receive and approve the minutes and confidential minutes of the Parish meeting held on the 14th June 2023 and extraordinary meeting minutes 21st June 2023:** These were received, approved and signed by the chairman as a correct record.
5. **Declarations of Interest:** None
6. **Approval by Chairman of Items for Any Other Business:** (i) 1 Oakington Avenue (ii) Loudhams Wood Lane.
7. **Chairman's Report:** This had been previously circulated to and received by councillors.
8. **Clerk's Report:** This had been previously circulated to and received by councillors.
9. **Reports, as appropriate, from members of outside bodies and working parties:** Nothing to report.
10. **Review Grant Proposal from Café 22:** Proposal circulated to all councillors prior to the meeting. Cllr Holmes proposed, and Cllr Nussbaum seconded, all councillors agreed.
11. **Review and agree Councillor Co-opting policy:** Cllr Nussbaum proposed to accept, Cllr Gallagher seconded, all councillors agreed.
12. **Councillors Parish meeting attendance:** Circulated and noted
13. **DCK VAT returns:** To authorise DCK to act as an agent to HMRC regarding quarterly VAT returns: Cllr Holmes, proposed to authorise, Cllr Gallagher seconded, all councillors agreed.
14. **Any other business:** (i) 1 Oakington Avenue: Cllr Holmes asked for permission to contact Bucks Planning enforcement. All councillors agreed (ii) Loudhams Wood Lane: Cllr Holmes requested permission to submit superseded comments to Bucks Planning. All councillors agreed.
15. **Date of Next Meeting:** Wednesday 13th September 2023 at 7.45pm

Signed.....

Date.....