

**A meeting of Little Chalfont Parish Council  
will be held on Wednesday 12<sup>th</sup> April 2023 at approx. 7.30pm  
in the Village Hall, Cokes Lane, Little Chalfont**

**Agenda**

- 1. Apologies for absence.**
- 2. To accept a resolution that standing orders be suspended** to allow any members of the public to speak (10 mins).
- 3. To receive and approve the minutes and the confidential minutes of the 15<sup>th</sup> March 2023.**
- 4. Declarations of Interest.**
- 5. Approval by Chairman of Items for Any other business. (item 15 below)**
- 6. Chairman's Report:** (to follow)
- 7. Clerk's Report:** (to follow)
- 8. To receive reports, as appropriate, from members of outside bodies and working parties.**
- 9. Financial matters:**
  - (i)List of payments 12<sup>th</sup> April 2023 (to follow)
  - (iii)Auditor Letter to be approved (to follow)
- 10. Annual Fire Risk Policies:** To agree the fire risk policies (to follow)
- 11. Annual Fire Risk Assessments:** To accept the assessments taken place at the village hall and Westwood Park pavilion. (to follow)
- 12. Annual Health and Safety Policy:** (to follow)
- 13. Annual Risk Assessment:** (to follow)
- 14. Office Risk Assessment and Policy:** (to follow)
- 15. Any other business:**
- 16. Date of Next Meeting:** Wednesday 10<sup>th</sup> May 2023 at 7.30pm