

**Minutes of a meeting of Little Chalfont Parish Council
Held on Wednesday 20th September 2022 at 8pm
in the Village Hall, Cokes Lane, Little Chalfont**

Members present: Cllr V Pater (Interim Chairman), Cllr M Crowe Cllr B Gallagher, Cllr C Holmes, Cllr C Ingham, Cllr D Silverstone and Cllr D Nussbaum (item 15)

In attendance: Ms S Matthews (Parish Clerk)

Members of the public: None

1. **Apologies for absence:** These were received from Cllr J Walford and Cllr Henry-Ames
2. **To elect a Chairman of the council for the council year 2022/23:** Cllr V Patel was elected as Chairman. Proposed by Cllr M Crowe, seconded by Cllr C Ingham. All councillors were in favour.
3. **To elect a Vice-Chairman of the council for the council year 2022/23:** Cllr B Gallagher was elected as Vice-Chairman. Proposed by Cllr V Patel, seconded by Cllr M Crowe. All councillors were in favour.
4. **To elect a Chairman of the planning committee for the council year 2022/23:** Cllr C. Homes was elected Chairman of the planning committee. Proposed by Cllr C Ingham seconded by Cllr V Patel. All councillors in favour.
5. **To appoint a Vice-Chairman of the planning committee for the year 2022/23:** Position remains vacant.
6. **Resolution that standing orders be suspended:** No members of the public present.
7. **To receive and approve the minutes of the Parish meeting held on the 13th July 2022, extraordinary meetings held on the 3rd August, 31st August and the 7th September 2022:** These were received, approved and signed by the chairman as a correct record.
8. **Declarations of Interest:** None.
9. **Approval by Chairman of Items for Any Other Business:** (i) Statter Fields (ii) Lease on the Lodge, Westwood Park.
10. **Chairman's Report:** This had been previously circulated to and received by councillors.
11. **Clerk's Report:** This had been previously circulated to and received by councillors.
12. **Reports, as appropriate, from members of outside bodies and working parties:** Cllr Holmes reported that a LCCA meeting took place which he was unable to attend. Clerk to circulate the minutes when received from Cllr Holmes. Cllr Silverstone informed the council that Sustainable Little Chalfont had launched a website.
13. **Financial matters:** (i) List of payments 20 September 2022 to be approved: – this was reviewed, approved and signed by the Chairman.
(ii) External audit 2021-22 – confirmation of completion of audit- The clerk circulated confirmation from PKF Littlejohn that the external audit had been completed and finalised for the year 2021-22. No further action required.
14. **To discuss the quote of the conversion of the rear RHS shed to office and storage facilities:** Awaiting further quotes, deferred until the next meeting
15. **Electoral review of Buckinghamshire:** Deferred until the next meeting
16. **Retrospective planning application (PL/22/1971/FA) for the erection of two mobile free range egg production units and two feed silos on Graciefields Farm, Latimer Road, Chenies:** After a discussion it was decided to submit an objection to this planning application. Cllr

VGP

Holmes will circulate the objection to all councillors and the clerk will send to Buckinghamshire planning.

- 17. Any other business: (i) Statters Field** - Cllr. Ingham reported that on 13 September he and Cllr Holmes had attended the Public Local Inquiry to consider confirmation of the Order for a Public Footpath around Statters Field, Planning Inspectorate Reference ROW/3276730. The parish council's position on this matter was neutral. The two councillors had observed the proceedings but did not speak. A decision by the planning inspector was to be expected in October. **(ii) The Lodge, Westwood Park.** Cllr Ingham reported that the draft lease renewal document, circulated with his email of 20 September, had been approved by the legal advisers of both LCPC and ATC. Both councils were planning to confirm their agreement in principle to the text at separate meetings on 26 September. Cllr Ingham and the Parish Clerk were in discussion with ATC about procedures necessary before signature could take place.
- 18. Date of Next Meeting:** Wednesday 12th October 2022 at 7.30pm

Signed.....

Date.....