

**A meeting of Little Chalfont Parish Council
Will be held on Wednesday 24 June 2020 at 10am
Remote Zoom meeting.
Public and Press as always are welcome to attend.
Please follow the meeting invitation information at the end of the agenda.**

Agenda

- 1. Apologies for absence.**
- 2. To receive and approve the minutes of the meeting held on 20 May 2020 via Zoom.**
- 3. Declaration of Interest.**
- 4. Approval by Chairman of items for any other business**
- 5. To accept the resolution that standing orders be suspended to allow members of the public to speak for (10 mins).**
- 6. Chairman's report (to follow).**
- 7. Clerk's report (to follow).**
- 8. To receive reports, as appropriate, from members of outside bodies and working parties.**
- 9. Report on the Accounts 2019/20 (To follow)**
- 10. Internal Audit Report 2019/20:**
 - (i) To note the outcome of the audit and receipt of the report and to discuss the draft response;
 - (ii) Internal review of internal control to be conducted.
- 11. External Audit Report 2019/20:**
 - (i) Annual Return 2019/20 – to be circulated and signed by the Chairman and Clerk (papers to follow);
 - (ii) Notice of appointment of date of the exercise of public rights – to note that the announcement will be made on 26 June 2020 and that the period during which interested persons may inspect the accounts runs from 29 June 2020 until 7 August 2020.
- 12. Financial Matters:**
 - (i) Minute list of payments for June 2020 approved and paid as circulated on 10 June 2020.
 - (ii) Schedule of S137 payments 2019/20 (to follow).
 - (iii) Reserves.
- 13. Beel Close update.**
- 14. MHCLG application update.**
- 15. Business Grant application.**
- 16. Rowood Farm Lodge Goods Vehicle Licence Application.**
- 17. Cokes Lane Feasibility Study update.**
- 18. RoSPA Reports.**
- 19. Tree Survey update.**
- 20. Community Centre. Update**
- 21. Local Plan. Update**
- 22. Parking Issues.**
- 23. Parish Council Grants.**
- 24. LCCA Newsletter.**
- 25. Little Chalfont Parish Council - Website accessibility requirements for 23 September 2020**
- 26. Update on actions relating to the coronavirus pandemic including closure of tennis courts.**
- 27. Health and Safety policy updated including Staff Safeguarding.**
- 28. Safeguarding Policy**
- 29. Annual Risk Assessment review**
- 30. Covid Risk Assessment/s**
- 31. Reports and Notifications.**
- 32. Any Other Business.**
- 33. Date of Next Meeting. 22 July 2020**
- 34. To consider a resolution that in view of the confidential nature of the business to be transacted, it is advisable, in the public interest, that the public and press be excluded from the remainder of the meeting and be instructed to withdraw. (The items are confidential because they deal variously with contractual and legal matters.)**
- 35. Staffing Matters.**

Clerk Little Chalfont Parish Council is inviting you to a scheduled Zoom meeting.

Topic: Clerk Little Chalfont Parish Council's Zoom Meeting

Time: Jun 24, 2020 10:00 AM London

Join Zoom Meeting

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