

**A Meeting of Little Chalfont Parish Council  
will be held on Wednesday 12 September 2018 at 7.30pm  
in the Village Hall, Cokes Lane, Little Chalfont**

**Agenda**

- 1. Apologies for absence.**
- 2. To accept a resolution that standing orders be suspended to allow any members of the public to speak (10 mins).**
- 3. To receive and approve the minutes of the meeting held on 11 July 2018 and minutes of the extraordinary meetings on 31 July 2018 and 28 August 2018.**
- 4. Declarations of Interest.**
- 5. Approval by Chairman of items for any other business.**
- 6. Chairman's Report (to follow).**
- 7. Clerk's Report (to follow).**
- 8. To receive reports, as appropriate, from members of outside bodies and Parish Council working parties.**
- 9. Financial matters:** (i) List of payments and cheques to be signed (to follow); (ii) Income and Expenditure Report (to follow); (iii) External audit 2017-18. To note that the audit has been successfully completed; (iv) Budget 2019-20. To discuss arrangements for producing the draft budget.
- 10. Parish Newsletter:** To discuss the timing, content and contributors for the next newsletter.
- 11. Fire risk assessments and training:** To report on arrangements for these activities.
- 12. Proposal for Park Ranger role in the Nature Park.** Further discussion following further research on the technicalities of the role.
- 13. Maintenance of grass verges:** To discuss maintenance requirements.
- 14. Devolution of services contract:** Further discussion of the email circulated 26 June 2018 about the devolved services offer.
- 15. Parking Review:** Feedback from residents on implementation of parking restrictions and next steps.
- 16. Remembrance Day:** To discuss approach for Remembrance Day in November 2018.
- 17. Local Plan:** Update.
- 18. Local Area Funding:** To confirm the submission of the LAF application forms for transportation bids for 2019-20.
- 19. HS2 Community and Environment Fund and Business and Local Economy Fund.** To discuss possible application.
- 20. Reports and Notifications:** (i) Email from Chiltern District Council re: Elections 2019 (circulated 16 July 2018); (ii) Little Chalfont Community Library: Annual Report (circulated 16 July 2018); (iii) Strategic Highways Maintenance programme (circulated 16 July 2018); (iv) BCC Household recycling centre review (circulated 16 July 2018); (v) CDC Community safety news – July 2018 (circulated 17 July 2018) (vi) London Luton Airport consultation (circulated 19 July 2018 & 14 August 2018); (vii) Tfb long term improvements for 2018-19 (circulated 23 July 2018); (viii) BCC – addressing health inequalities (circulated 23 July 2018); (ix) TFB conference presentations (circulated 26 July 2018 & 8 August 2018); (x) BMKALC Weekly update (circulated 6 August 2018); (xi) TFB Conference Update (circulated 8 August 2018); BCC Weekly roadworks update (circulated 13 August 2018); (xii) Adult Social Care and Wellbeing consultation (circulated 13 August 2018); (xiii) BMKALC Weekly Update (circulated 13 August 2018); (xiv) BCC Weekly roadworks update (circulated 13 August 2018); (xv) Rural economy – call for evidence consultation (circulated 13 August 2018); (xvi) Chilterns Heritage Festival (circulated 13 August 2018); (xvii) Consultation by laws on sites of special scientific interest (circulated 13 August 2018); (xviii) CDC – Community Safety news – August 2018 (circulated 14 August 2018); (xix) LCR Autumn 2018 survey (circulated 16 August 2018); (xx) BCC – Fly tipping in the south of Buckinghamshire; (xxi) BMKALC Weekly Update (circulated 28 August 2018); (xxii) BCC Household Recycling survey (circulated 28 August 2018); (xxiii) Chilterns HS2 Community Liaison Forum (circulated 3 September 2018); (xxiv) BCC: Virtual permits for on-street parking (circulated 3 September 2018)
- 21. Any Other Business.**
- 22. Date of Next Meeting:** Wednesday 10 October 2018 at 7.30pm in the Village Hall.