

Minutes of a Little Chalfont Parish Council meeting

Held in the Village Hall, Cokes Lane, Little Chalfont

Wednesday 13th September 2017 at 8.15pm

Present: Cllr G Roberts (Chairman); Cllr B Drew; Cllr C Ingham; Cllr M Parker; Cllr V Patel; Cllr D Rafferty; Cllr M Davis.

Members of the public: None.

In attendance: Miss S Matthews (Assistant Parish Clerk)

1. **Apologies for absence:** Cllr Griffiths and Cllr Walford OBE
2. **To accept a resolution that standing orders be suspended to allow any members of the public to speak (10 mins):** Not applicable.
3. **To receive and approve the minutes of the Parish Council meeting held on 12th July 2017, the Extraordinary meeting held on 1st August 2017 and the Extraordinary meeting held on 22nd August 2017.:** The minutes were agreed and signed by the Chairman as a correct record of the meetings.
4. **Declarations of Interest:** Parish Council's collective interest on item 10.
5. **Approval by Chairman of items for any other business:** None
6. **Chairman's Report:** The Chairman's report had been previously circulated. There were no further comments.
7. **Clerk's Report:** There was a discussion about the quotations for the proposed footpath onto the village green in front of the notice board area. The Parish Clerk was asked to investigate if the surface was non-slip. There were no further questions about the content of the report.
8. **To receive reports, as appropriate, from members of outside bodies and working parties:**
(ii) Nature Park: Cllr Roberts reported that there had been a number of anti-social behaviour issues, including the removal of the woodpecker's beak, bird boxes taken down and left on the ground and all posts, signs, and orange netting protecting the slide area had been removed. Cllr Roberts and the Parish Clerk had to close the park after this final incident and put hazard tape around the area, chicken wire over the slide and put up 'Danger' signs, to prevent any further damage and to make the area safe for the general public. All incidents have been reported to the Police and have crime numbers. The Parish Clerk is investigating the possibility of mobile CCTV through Chiltern District Council. The Nature Park Trustees are in talks with Enchanted Creations regarding replacement of the existing slide. It was agreed that should any further incidents happen around the slide area, it should be removed. This area will continue to be monitored and the Parish Council will work closely with the Police.
9. **Financial matters:** **(i) List of payments and cheques to be signed:** The list of payments had been previously circulated. The schedule was agreed and signed by the chairman. **(ii) Income and expenditure report:** There were no further questions about this report **(iii) To report the issue of employers allowance as raised by Cansdales:** Councillors were concerned that the costs had not been accounted for in this year's budget, however agreed that it needed to be paid. Cllr Parker questioned why Cansdales had not raised this issue before. The Parish Clerk to pose the question to Cansdales. **(iv) Approval of additional grass cut for 2017-18:** All Councillors approved an extra grass cut in 2017-18. Cllr Patel asked for the local alleyways to be re-inspected

and trim back any that have become overgrown again. **(v) LSI quotations for gas and electricity contracts at Westwood Park:** The Councillors agreed to the recommendations of LSI for the change in contract for the gas and electricity at Westwood Park.. The new suppliers will be SSE for electricity and Gazprom for the gas. These were the most competitive rates available and offer a significant saving on the current contracts.

- 10. Little Chalfont Community Centre:** New plans and a Transport report had been circulated prior to the Parish meeting. Cllr Drew reported that the new plans now had 21 parking places including disabled bays. It was noted this could cause storage issues further down the line. A number of Councillors commented they had received comments from the local residents about the design and style of the building being quite bland and unattractive. Cllr Drew reported that an earlier version of the plans was more attractive, however this did not fit certain criteria of Chiltern District Council. To keep with the recommended guidelines from Chiltern District Council including bulk and height, it was decided this was the best option. Cllr Drew proposed the motion to submit a planning application with the new plans. Cllr Davis seconded, motion passed.
- 11. Parish Newsletter:** The following items were put forward for inclusion in the newsletter. Cllr Patel suggested contacting Paradigm to check on progress with development of the Elizabeth Avenue shops. Cllr Ingham - further news on the Local Plan. Other suggestions included plans for the Christmas lights and to ask GE healthcare what their future plans are for their Pollards Wood Site and progress for the site at Amersham Place. The date for printing and delivery is yet to be decided but likely to be the end of October.
- 12. Street Associations:** Cllr Roberts reported that this will be joint venture with LCCA and a meeting is due to take place at Little Chalfont Village Hall on the 4th October 2017. The local resident associations and Neighbourhood Watch Schemes will be invited to attend. Street associations will be speaking about the ideas they have and support that is available in the local area. The idea is to help create a support system and keep the community spirit going. Cllr Roberts informed the committee that she had attended a meeting with Connections Support; they are going to be a support network for the prevention of homelessness, as local councils legal duty is to be expanded next year.
- 13. Christmas Lights:** An LCCA proposal was circulated prior to the meeting. Councillors agree in principle to the proposal; however Cllr Roberts will speak to the Chairman of the LCCA in further detail and report back.
- 14. Parking Review:** Cllr Parker circulated an email concerning Chiltern District Council's paper regarding phasing out of all one and two hour free parking bays in the local area. The concern was raised that, it was done without any consultations with the local communities. This needs to be looked into further.
- 15. Remembrance Day:** Cllr Rafferty agreed to organise the event this year with Churches Together, possibly organising a meeting with the relevant parties.
- 16. Local Area Funding:** **(i) To confirm the submission of the LAF applications forms for transportation bids for 2018-19:** It was reported that the Parish Council had submitted three applications for transportation LAF funding additional bollards at the entrance of Stony Lane, improved traffic management in the Approach Road and new bus shelters. **(ii) To discuss two possible additional applications for transportation in 2018-19** Councillors agreed to submit two LAF applications one application would be for an advisory 20MPH sign to be placed near the Chalfont Valley E-act School in Bell Lane and a Feasibility Study at the junction of Cokes Lane and Nightingales Lane. **(iii) To report on the approval of two additional bids for LAF funding in 2017-**

Cllr Roberts reported that the Parish Council had been given LAF funding for a new MVAS and new trees in Amersham Way.

17. Agreement for the Westwood Park Football Club storage shed: The clerk had prepared a draft lease for the storage shed. Cllr Parker requested that some wording was reviewed. The Councillors agreed to seek legal advice to approve the lease at the agreed cost of no more than £500.00

18. Transport for Bucks: Cllr Parker informed the Council that he had spoken to Alistair Turk regarding the review of the current parking restrictions. Mr Turk stated that he is aware that it will need to be reviewed after 6 months or a 1 year, but there is currently no formal procedure in place to enact this. The Parish Clerk had received a number of complaints from local residents. Cllr Parker agreed to draft an email to Mr Turk regarding reviewing procedures and consultations and to circulate to Councillors for agreement.

19. Reports and Notifications: : (i) Community Impact Bucks: Training and events (circulated 20 July 2017); (ii) Buckinghamshire Minerals and Waste Local Plan: Draft Plan for consultation (circulated 20 July 2017) (iii) Made Notice closure of Elizabeth Avenue 21 August 2017 (Circulated 27 July 2017)(iv) Chairman's report for Little Chalfont Community Library (circulated 27 July 2017) (v) Notice of making the Chiltern District Council Off Street Parking Places Amendment (no.2) Order 2017 (circulated 14 August 2017); (vi) My Bucks August 2017 (circulated 14 August 2017)(vii) Buckinghamshire Rural Affairs Group annual conference 24 November 2017 (circulated 14 August 2017) (viii) Consultation on draft transport development management policy (Circulated 16 August 2017) (ix) Temporary prohibition of through traffic order 2017 Lodge Lane 4 September 2017 (Circulated 17 August 2017) (x) Policing in the Thames Valley August newsletter (circulated 21 August 2017); (xi) Chiltern Society magazine (circulated 31 August 2017); (xii) BALC update (circulated 4 September 2017); (xiii) Affinity water updated (circulated 4 September 2017); (xiv) My Bucks September 2017 (circulated 4 September 2017); (xv)Chiltern Society news (circulated 4 September 2017); (xvi)Community Action Bucks September 2017 (circulated 6 September 2017). These were all noted.

20. Any other Business: None

21. Date of Next Meeting: Wednesday 11th October 2017 in the village hall at 7.30pm

Signed..... Date.....