

**A Meeting of Little Chalfont Parish Council
Will be Held on Wednesday 13 June 2018 at 7.30pm
In the Village Hall, Cokes Lane, Little Chalfont**

Agenda

- 1. Apologies for absence.**
- 2. To accept a resolution that standing orders be suspended** to allow any members of the public to speak (10 mins).
- 3. To receive and approve the minutes and the confidential minutes of 9 May 2018.**
- 4. Declarations of Interest.**
- 5. Approval by Chairman of Items for Any Other Business.**
- 6. Chairman's Report:** (to follow).
- 7. Clerk's Report:** (to follow).
- 8. To receive reports, as appropriate, from members of outside bodies and working parties.**
- 9. Report on the Accounts 2017/18:** (to follow)
- 10. Internal Audit Report 2017/18:**
 - (i) To note the outcome of the audit and receipt of the report and to discuss the draft response;
 - (ii) Internal review of internal control to be conducted.
- 11. External Audit Report 2017/18:**
 - (i) Annual Return 2017/18– to be circulated and signed by the Chairman and Clerk (papers to follow);
 - (ii) Notice of appointment of date of the exercise of public rights - to note that the announcement will be made on 18 June 2018 and that the period during which interested persons may inspect the accounts runs from 19 June 2018 until 30 July 2018.
- 12. Financial matters:**
 - (i) List of payments and cheques to be signed (to follow);
 - (ii) Schedule of s137 payments 2017/18 (to follow);
 - (iii) Reserves.
- 13. Grants:** To approve a donation to the LCCA of £100 for delivery of parish council newsletter. This is a section 137 payment.
- 14. Review of Parish Meeting – 18 May 2018.**
- 15. Village Day:** Arrangements for parish council stall.
- 16. Update on fire safety visit.** To discuss recommendations.
- 17. GDPR:** Update.
- 18. Parking review:** Update.
- 19. Dog bins:** To discuss problems with dog waste and possible solutions.
- 19. Update on Local Plan:** To note any updates from the co-ordination group.
- 20. Local Area Forum funding:** To discuss any proposals to be submitted for Local Area Funding (transport) by the deadline of 31 August 2018.
- 21. Silent Soldier:** Update on proposal.
- 22. Reports and Notifications:** (i) Future Bucks Update (circulated 14 May 2018); (ii) Survey – Barrowden proposal (circulated 24 May 2018); (iii) BALC – briefing note from NALC on implementation of Data Protection Act (circulated 29 May 2018); (iv) Explore online transport resources from Bucks County Council (circulated 31 May 2018) (v) BALC – NALC survey on Community Infrastructure Levies and Section 106 funding (circulated 4 June 2018); (vi) Minutes for CDC Cabinet (circulated 4 June 2018); (vii) BALC – Training courses (circulated 5 June 2018); (viii) Council supported rural bus service survey 2018 (circulated 6 June 2018)
- 23. Any Other Business.**
- 24. Date of Next Meeting:** Wednesday 11 July 2018 at 7.30pm in the Village Hall.